

Benchmark

MANAGEMENT GROUP, INC.

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Public Entity Application Firefighters Professional Liability Section

Please attach a separate page for answers requiring explanations.

Legal Name of Public Entity: _____ Effective Date: _____

A. COVERAGE REQUESTED

1. Limit of Liability: Each Wrongful Act: \$ _____ Annual Aggregate: \$ _____
2. Deductible: \$ _____
3. Line of Duty Death Coverage: Yes No

B. GENERAL RISK CHARACTERISTICS

1. Type of Organization:
 For Profit Not for Profit Political Subdivision
 Municipally Owned Other (explain): _____
2. Type of Department:
 Fire Department Only Fire and EMS Ambulance Corps Rescue Squad Only
 Other (Relief Association): _____
3. Service Information:
 - a. Years in Operation: _____
 - b. Population Served: _____
 - c. Area Served (square miles): _____
4. Personnel:
 - a. Number of volunteers: _____
 - b. Number of paid employees: _____
 - c. Are all volunteers and paid employees covered by Workers Compensation or Disability Insurance? Yes No
5. Operations:
 - a. (1) Do you do your own dispatching? Yes No
(2) Do you dispatch for others? Yes No
 - b. (1) Do you have any mutual aid agreements? Yes No
(2) Has legal counsel reviewed and approved these agreements? Yes No
If no, please explain: _____
 - c. (1) Do any fire marshals in your department carry guns or other weapons? Yes No

If yes:

- (a) Do these fire marshals receive certified firearms training? Yes No
- (b) Who provides the firearms training? _____
- (2) Do any fire marshals in your department have arrest authority? Yes No
- d. Do you have an organized hazardous materials emergency response unit as part of your organization? Yes No
- (1) If yes:
 - (a) Are its responsibilities and limitations clearly documented in writing? Yes No
 - (b) Confirm the Hazardous Materials Emergency Response Unit is in compliance with all Federal standards. Confirmed Not Confirmed
- (2) If no, do you have a contract or agreement with another fire department to provide this service for you? Yes No
- e. (1) Do you conduct any local fire code inspections? Yes No
- If yes, how many annually? _____
- (2) Are you responsible for enforcement of building codes? Yes No

C. FIREFIGHTERS PROFESSIONAL LIABILITY

- 1. Operations:
 - a. Do you maintain records that include the date, time and nature of each emergency response, including the names and addresses of all persons who assisted? Yes No
 - b. Do you perform any pre-emergency incident planning surveys? Yes No
 - If yes, please describe: _____
 - c. Do you service only subscribers who pay a fee? Yes No
 - d. Are there any unusually hazardous occupancies located in your territory? Yes No
 - If yes, please describe: _____
 - e. Are there any nuclear power plants within your territory boundaries? Yes No
 - f. Are there any buildings over five (5) stories within your territory boundaries? Yes No
 - If yes, describe additional training and equipment to service buildings over five (5) stories: _____
- 2. Policies and Procedures Manual:
 - a. Confirm that your standard operating procedures manual contains formal written procedures for:
 - (1) Response planning? Confirmed Not Confirmed
 - (2) Protective gear? Confirmed Not Confirmed
 - (3) Risk assessment? Confirmed Not Confirmed
 - (4) Hazardous materials/decontamination? Confirmed Not Confirmed
 - (5) Safety? Confirmed Not Confirmed
 - (6) Drug or alcohol policy? Confirmed Not Confirmed
 - b. Is the manual reviewed annually by legal counsel? Yes No
 - c. Is the manual distributed to and reviewed with all personnel as part of training? Yes No
 - d. When was the manual last updated? _____
- 3. Training:
 - a. Confirm that all paid professional and volunteer firefighters are in compliance with state certification training requirements.
 - (1) Paid professional firefighters? Confirmed Not Confirmed
 - (2) Volunteer firefighters? Confirmed Not Confirmed

- (3) If not confirmed, please explain: _____
- b. What is the number of firefighters: Certified? _____ Other? _____
- c. Is there a formal training program for volunteers? Yes No
 If no, please explain: _____
- d. Do all firefighters receive state mandated training prior to being assigned to active duty? Yes No
- e. Confirm that all paid professional and volunteer firefighters are in full and constant compliance with state mandated continuing education regulations.
- (1) Paid professional firefighters? Confirmed Not Confirmed
- (2) Volunteer firefighters? Confirmed Not Confirmed
- (3) If not confirmed, please explain: _____
- f. Is a training record kept for all firefighters? Yes No
- g. Is psychological testing required before hiring? Yes No
4. Have you ever been involved in a dispute, which could lead to a claim, involving improper response or failure to fight a fire? Yes No
5. Has there been continuous claims made coverage for the past five (5) years? Yes No
 If no, please explain: _____