

Benchmark

MANAGEMENT GROUP, INC.

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Public Entity Application Special Events (Carnivals, Fairs, Parades, Etc.) Questionnaire B

Please complete a separate questionnaire for each event.

PLEASE ATTACH ANY BROCHURES, SCHEDULE OF EVENTS, ETC.

Legal Name of Public Entity: _____ **Effective Date:** _____

1. Description and number of event(s): _____

2. Date/duration of events(s): _____

3. Location and ownership of premises used for the event(s): _____

4. Anticipated crowd attendance: _____

5. Are any bleachers used? Yes No

Capacity: _____ (number of persons)

6. Describe entity's responsibility for event (i.e., entity provides premises, provides funds, provides personnel, etc.):

7. List each sponsor/co-sponsor and their respective responsibilities for each event or activity: _____

8. Are independent contractors used to provide any services? Yes No

If "yes," what services? _____

9. Describe security/crowd control/safety precautions: _____

10. Are "Certificates of Insurance" required from all sponsors indicating the entity as "additional insured" and showing adequate limits of insurance? Yes No

Limits required: _____

11. Are alcoholic beverages (including beer) available at the event? Yes No

12. Anticipated liquor sales receipts: _____

13. Is there currently a liquor liability policy in force? Yes No